

Guidelines for Clubhouse Rentals

Clubhouse reservations are handled by staff at the Sports Club.

Please call the Sports Club at 704-766-0045.

- **You must be a Highland Creek resident and association dues must be current in order to reserve the facility. *Bring your Highland Creek ID with you to the Sports Club office.***
- The clubhouses cannot be used for any business, religious, charity or commercial purpose.
- Prosperity Park - rental fee is \$200 with a damage/non-compliance deposit of **\$1000**. A check for \$100 must be submitted with the contract to hold your reservation. The balance of \$1100 must be paid by certified check or money order no later than 30 days before the event. *Make payable to HCCA.*
- Sports Club - rental fee is \$300 with a damage/ non-compliance deposit of **\$1000**. A check for \$100 must be submitted with the contract to hold your reservation. The balance of \$1200 must be paid by certified check or money order no later than 30 days before the event. *Make payable to HCCA.*
- \$100 is non-refundable if your party is cancelled.
- ***NO cash payments will be accepted.***
- Rental contracts/fee/deposit must be dropped off at the Sports Club.
- Reservations may be booked up to six months in advance on a “first come, first served” basis.
- At HOA discretion, we can limit up to 2 parties per household, per year.
- Lessee must provide a Certificate of Liability/Event Specific Insurance for \$1,000,000 must be received no later than 14 days before event. Must include a Host Liquor provision if serving alcohol.
- One adult must accompany every 5 persons under 21 years of age.
- Time slots available for rentals are 11-5 p.m. and 6-midnight. **The six-hour rental includes your set-up and clean-up.**
- The Sports Club has 10 six-foot-long tables, 4 card tables and approximately 70 chairs for your use. It also has a full kitchen, sound system, and smart/app based TV
- Prosperity Park has 6 square tables with 4 chairs each, 1 long table with 6 chairs and approximately 20 extra chairs. It also has a kitchen with microwave & refrigerator.
- Capacity of the Sports Club is approx. 80 people and Prosperity Park Clubhouse is approx. 50.
- If renting Prosperity Park clubhouse for a pool party, wet bathing suits **are not allowed** in the clubhouse. Guests must be completely dried off.
- Helium balloons, bounce houses, game trucks and grills are not allowed.
- If you are found in violation of the contract, deposit monies will NOT be returned.