

Highland Creek Community Association

REQUEST FOR ARCHITECTURAL APPROVAL - FENCING

Name _____

Address _____ Charlotte, NC 28269 Village _____

Block # _____ Lot # _____ Phone # (C) _____ (W) _____ (H) _____

Email address _____

The options are described in the *Highland Creek Fencing Design Guidelines*

Specify Type of Fence: _____ Brick Privacy Fence (Include drainage plan)
_____ Wood Privacy Fence
_____ Wood Fence - 3 rail, diamond cut, split rail fence
_____ Virginia Gothic Picket Fence
_____ Wood Fence - 3 rail, diamond rail fence with bevel top posts with saw cut
_____ Black Aluminum

Specify Type of Gate: _____ Split Rail _____ Shadowbox _____ Picket _____ Black Aluminum

Include and **Check Off** all of the following information for your proposed fence:

- ↑ Specify if your property abuts the _____ Golf Course or the _____ Common Open Space.
- ↑ Submit a copy of *Physical Survey* (part of your closing documents) with the fence drawn in.
- ↑ Submit Plans, Drawings, Samples and/or a Manufacturer's Brochure of the product or work.
- ↑ Specify the Height: _____ (Fence must be greater than four feet and less than six feet tall.)
- ↑ Specify the Finish: _____ Clear _____ Natural _____ Black Aluminum
- ↑ I plan to attach the proposed fence to my neighbor's fence. I have discussed this with them and have been given their approval to do so.
- ↑ Contractor performing the work: _____
- ↑ Estimated start date: _____/_____/_____ Estimated completion date: _____/_____/_____

- The Modifications Committee reserves the right to request additional information about the proposed change.
- Requests for multiple changes should be submitted on separate Request for Architectural Approval forms.
- Installation without Modifications Committee approval will subject the Homeowner to fines and/or penalties.
- Notification to adjacent property owners is suggested, but not required, unless requesting a variance of current architectural restrictions.
- Please allow two weeks for the Modifications Committee to consider your application.

Submitted by: _____ Date: _____/_____/_____

Signature of Homeowner

Submit Requests by: Mail: Highland Creek Community Association, Inc.
P. O. Box 11906
Charlotte, NC 28220-1906; OR
Fax: 704-347-4475; OR
Email: admin@hawthornemgmt.com

Approved by: _____ Date: _____/_____/_____

Signature of Modification Committee Member